



Health and Safety Policy Statement

May 2018

allpay Ltd recognise, and it is our intent to demonstrate an ongoing and determined commitment to improving health and safety at work throughout our organisation.

We will ensure the health and safety at work of all our staff and any other persons who may be affected by our work activities. We will comply with the requirements of health and safety legislation.

This policy reflects our commitment to ensuring that health and safety at work is paramount to the business, and that effective health and safety actively contributes to our success.

All our people and stakeholders have an awareness and understanding of health and safety hazards and risks that affect our business.

Adequate resources will be provided to ensure all our staff, sub-contractors and stakeholders are aware of this policy and committed to its effective implementation.

There will be active open communication and consultation between all our directors, staff and sub-contractors. Health and safety will be integrated into our communications, wherever appropriate.

Roles and responsibilities for health and safety will be defined, as necessary, within job descriptions or profiles. Senior management will ensure that:

- **Adequate resources are provided for health and safety;**
- **Health and safety is adequately assessed, controlled and monitored**
- **Staff are actively involved and consulted on matters that affect health and safety.**

We will identify our workplace health and safety hazards. We will inform our staff and sub-contractors as appropriate, of these workplace hazards and applicable risk assessments.

We will require our sub-contractors to identify health and safety hazards that may impact on our work activities.

allpay Ltd will ensure all our staff have the competence to undertake their work with minimum risks to health and safety.

All our staff will be adequately instructed and trained on the health and safety issues that affect them, and the safe working practices that should be followed.

We will ensure the health and safety competence of our sub-contractors.

Senior management will demonstrate leadership in health and safety. Senior management will undertake tours to ensure that health and safety issues are identified, assessed and managed.

Systems will be in place and staff will be empowered to raise health and safety concerns either via the Health and Safety forum or directly with management.

We will assess the risks associated with health and safety hazards in the workplace. All our staff will be informed of the health and safety hazards and risks that affect their work. We will take action to prevent, reduce or control risks to an acceptable level and reduce the potential for incidents and accidents.

We will ensure our work activities achieve compliance with legislation, and our people are empowered to take action to minimise health and safety risks

We will report and investigate accidents, incidents and near misses to drive improvement in our health and safety management. Any lessons learned from such events will be used to take corrective action to prevent recurrences.

We will actively and openly, review and report on our health and safety performance against published objectives and targets. Improvement plans will be developed to support the delivery of these objectives and targets.

We have implemented management systems to ensure we comply with health and safety legislation and fulfil the requirements of BS OHSAS18001 and continually improve our health and safety performance.

We will engage and collaborate with our sub-contractors to ensure their: health and safety capability and competence fulfil our expectations and that their health and safety performance is monitored and reviewed; and work activities have minimal health and safety impacts on our activities.

We will constantly encourage, develop, review and share “health and safety good practice” both internally and externally.

We will only work with joint venture partners and clients who are willing to meet and achieve our health and safety expectations. We will engage and influence stakeholders to drive improvements in health and safety.

We will assess our occupational health risks. All our staff will be informed of the occupational health risks that affect their work. We will take action to prevent, reduce or control occupational health risks to an acceptable level and reduce the potential for ill health, including assessing all our people’s fitness for work. Health surveillance will be conducted to satisfy health and safety legislation

Our policy will be delivered by generating a culture that does not tolerate threats to health and safety; and ensuring the real involvement of all our people, the sub-contractors and stakeholders.



Nick Peplow

Bill Payments Director



Certificate Number 15228
ISO 9001, ISO 27001

